## REQUEST FOR TAKING PHOTOS OR FILMING IN THE BUS OR MÉTRO SYSTEM (PUBLIC AFFAIRS)

The STM allows pictures to be taken or film footage/video to be shot in its installations under certain conditions, as part of a news report, subject to By-laws R-036 and R-105. If you wish to film or take pictures inside STM installations:

- 1. Fill out this form.
- 2. Send the completed form to: affaires.publiques@stm.info
- 3. A staff member from that department will contact you.

Important: your request must be sent in at least 15 days before the specified day, as requests are reviewed by a committee. For filming or taking pictures aboard a métro car, send in your request 21 days in advance. Please note that fees could apply.

APPLICANT INFORMATION	
NAME OF MEDIA OUTLET	
FULL NAME OF PERSON IN CHARGE ON SITE	
ADDRESS	CITY
PROVINCE	POSTAL CODE
TELEPHONE / CELL PHONE	EMAIL
DETAILS OF YOUR REQUEST	
1. DATE(S) AND TIME(S)	2. NUMBER OF PERSONS
3. SPECIFIC LOCATION INSIDE STATION AND/OR TRIP SEGMENT ABOARD MÉTRO	
4. SUBJECT OF NEWS REPORT	
5. REQUEST FOR INTERVIEW WITH STM OFFICIAL. IF YES, SPECIFY	
6. LIST OF EQUIPMENTTO BE USED	
7. NEWS REPORT BROADCAST DATE(S)	