



## ELIGIBILITY

A photo OPUS card is required to benefit from fare reductions on transit passes and tickets granted to anyone who meets the eligibility criteria set out by the **Autorité régionale de transport métropolitain (ARTM)** and public transit service providers («**Transit Providers**»), in accordance with their respective regulations. Persons who fail to obtain a valid photo OPUS card must pay the full adult fare for their ride.

## PROCUREMENT

To obtain a photo OPUS card, you must present the completed application form along with an identity document (pieces of identity accepted: health insurance card, driver's licence, birth certificate or passport) at the time card is requested. The card issuing fee must be paid when the card is issued. **Additional supporting documents may be required, depending on age or school attendance. Please refer to your Transit Provider's website.**

## CARD VALIDITY PERIOD (based on user's age on October 31 of current school year)

- **6 to 11 years:** card is valid until October 31 following the user's 12th birthday
- **12 to 14 years:** card is valid for two (2) years
- **15 years and over:** card must be replaced annually, no later than October 31 each year
- **65 years and over:** card is valid for seven (7) years

## INFORMATION CONCERNING THE APPLICATION OF THE ACT RESPECTING ACCESS TO DOCUMENTS HELD BY PUBLIC BODIES AND THE PROTECTION OF PERSONAL INFORMATION (L.R.Q., C.A-2.1)

1. A photo OPUS card is considered a personalized OPUS card. Personal information collected for the purpose of issuing a personalized OPUS card is required to verify, grant or renew the status of persons eligible to obtain and use a personalized OPUS card entitling them to fare privileges, or to renew, modify, replace or cancel a personalized OPUS card, as applicable;
2. This personal information is collected by the organization issuing the personalized OPUS card, for its own use, for the Société de transport de Montréal (STM), which is responsible for operating the computerized *integrated system* of public transit fare sales and revenue collection (the «*Integrated System*») for the benefit of Transit Providers participating in the *Integrated System*;
3. Transit Providers participating in the *Integrated System* are Autorité régionale de transport métropolitain, Réseau de transport de la Capitale, Société de transport de Lévis, Réseau de transport de Longueuil, Réseau de transport métropolitain, Société de transport de Laval and Société de transport de Montréal;
4. The personal information in question will be collected for the following purposes:
  - a) issuing, renewing, modifying, replacing, reactivating or cancelling personalized OPUS cards by Transit Providers participating in the *Integrated System*;
  - b) selling fares, collecting public transit revenue and distributing some of this revenue;
  - c) refunding or replacing fares;
  - d) managing the *Integrated System*;
  - e) preventing, detecting or curbing fraud;
  - f) planning public transit services (information used not personally identifiable).
5. The categories of persons who may have access to this personal information while performing their duties for the Transit Providers participating in the *Integrated System* are the following: customer service agents, public transit fare collectors, as well as the Transit Provider's employees and consultants who must review said information in order to perform their duties related to fare sales, revenue collection or public transit revenue distribution, management of the *Integrated System*, or public transit service planning;
6. The personal information in question is collected on a voluntary basis. Public transit users may opt to purchase transit fares loaded on unregistered cards that do not require the collection of personal information or confer any fare privileges;
7. A customer who declines to provide the personal information required to issue a personalized OPUS card or who declines to identify him/herself for the purpose of modifying, replacing, reactivating or cancelling a personalized OPUS card or to obtain a refund or recoup a fare may be refused the requested service or privilege;
8. Any person who has provided personal information for the purpose of obtaining a personalized OPUS card or to have one renewed, modified, replaced, reactivated or cancelled is entitled to review the personal information about them, obtain a copy of it, or request the correction of any inaccurate, incomplete or ambiguous information or information that was collected in violation of the law. To that end, a written request with proof of identification must be sent to the Access to Information officer at the Société de transport de Montréal (STM), who is in charge of operating the computerized system for the *Integrated System*, at the following address:  
800, rue De La Gauchetière Ouest, Suite 1170, Montréal (Québec) H5A 1J6.

**TO BE FILLED OUT BY APPLICANT**

Last name: _____	First name: _____
Postal code: _____	Date of birth: _____ <i>year / month / day</i>
<b>For security reasons, you could be required to answer an authentication question when having your card issued.</b>	

**MANDATORY SIGNATURE**

Transit Providers reserve the right to verify a student's status over the course of the school year and to revoke the student's fare privilege to anyone that is no longer registered as a full-time student, as defined by The Act respecting financial assistance for education expenses, during the school term for which proof was provided. Accordingly, I agree with the educational institution I attend sending any information needed to confirm my student status to Transit Providers who request it. You will find in this document the text concerning the use of personal information entitled INFORMATION CONCERNING THE APPLICATION OF THE ACT RESPECTING ACCESS TO DOCUMENTS HELD BY PUBLIC BODIES AND THE PROTECTION OF PERSONAL INFORMATION (R.S.Q., c. A-2.1).

\_\_\_\_\_  
Signature of applicant  
**(or of parental authority if applicant is age 13 and under)**

\_\_\_\_\_  
Date (year / month / day)

**TO BE FILLED OUT BY THE EDUCATIONAL INSTITUTION**

**Students aged 16 and over must have this section filled out by their educational institution recognized by the Ministère de l'Éducation et de l'Enseignement supérieur (MÉES).**

This duly completed form is only valid within one month after the date stamp of the educational institution. Beyond this period, the document will be considered expired and not admissible for obtaining the OPUS card with photo.

Name of the educational institution: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Telephone: \_\_\_\_\_ Postal code: \_\_\_\_\_

*«I hereby certify that this person is a full-time student as per our educational institution's criteria and in accordance with The Act respecting financial assistance for education expenses. To the best of my knowledge, the above information is correct.»*

**For the school officer in charge:  
all fields must be filled out.**

\_\_\_\_\_  
Signature of school officer in charge

\_\_\_\_\_  
Date *year / month / day*

Photocopies are not accepted

Affix the seal or stamp  
of the educational institution here:

**For students aged 16 and over**